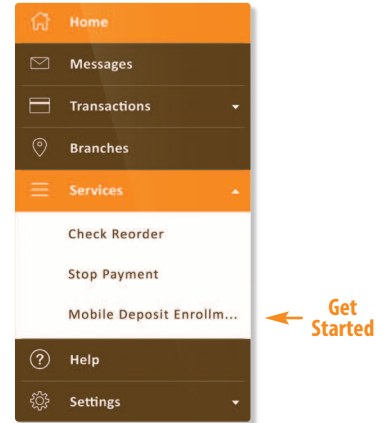


Deposit checks in a snap! All you need is a BankWest deposit account, your smartphone or tablet and the BankWest mobile app.

Get Started: Activating Mobile Deposit

Log in to either mobile or online banking. Under Services, go to Mobile Deposit Enrollment and click "I Accept." The Deposit Check feature will show in your mobile banking app's menu under Transactions. The Deposit a Check Quick Action can be found by selecting More in the upper right corner of the app's Home screen.

Mobile Deposit customers may make 20 mobile deposits per monthly statement cycle at no charge. A Remote Deposit Fee of \$1.00 will be assessed for each mobile deposit in excess of 20.



How To: Using Mobile Deposit

After logging in to Mobile Banking:

1. Select Menu>Transactions>Deposit Check or More>Deposit a Check.
2. Fill in the account you wish to deposit to, the check number and the amount of the check.
3. Select Capture Image.
4. Take a photo of the front of the check. Line up the check within the box. Tap the camera icon to take the photo.
5. Take a photo of the back of the check. **The back of the check must be endorsed with the phrase "For Mobile Deposit Only" followed by your signature.** Line up the check within the box. Tap the camera icon to take the photo.
6. Scroll down after taking the photos and select Submit Deposit.
7. Upon successfully submitting your check deposit, you'll receive a message that says "Deposit Submitted. Check #0000 deposited successfully. To: Account. Check Number: 0000. Amount: \$000.00." Successful deposits will post to your account by the next business day.
8. The following business day, confirm that your deposit has posted by using the More button in Mobile Deposit. This button will display a list of checks you've deposited through Mobile Deposit.



Things to Remember & Tips for Mobile Deposit Success >>>

Things to Remember

Funds Availability

For funds to be available the following business day, checks must be deposited by 6:45 p.m. (CT).

Handling of Deposited Paper Checks

After confirming your check deposit was processed, keep the original check in a secure location for up to 14 days. This allows you to retrieve the check if there is any issue with the deposit or if you need to pull information from the check for any reason. Once the check has processed without issue, shred the check.

Tips for Mobile Deposit Success

- Take the clearest photo possible of both the front and back of your check.
- Damaged or folded checks may not process well.
- Make sure the back of your check is endorsed with the phrase "For Mobile Deposit Only" followed by your signature.
- Checks with special security features such as holograms may not process.

Get the App

Once you've enrolled in online banking, download our app for Android and iOS devices at Google Play or the Apple App Store. You can log on to mobile banking using the same username and password you use for online banking.



Questions? Please contact our eBanking Center at (605) 224-7391 or (800) 253-0362.